**TITLE OF THE REPORT – 14 pt, BOLD, CENTERED, CAPITAL LETTERS**

##

**NAME, SURNAME AND LAST NAME** – (**12 pt, Bold, Centered)**

Student/PhD student, Specialty/ Scientific specialty (for PhD students), Course (for student participants), University

##

***Abstract****: (****12 pt, bold, italic)***

*The abstract must be written in English up to 10 lines. It consists of one paragraph and includes the topics, questions and research hypotheses that were investigated in order to achieve the objective. The abstract also comprises the topic relevance, report purpose, methods, main outcomes as well as the study limitations..*

***Key words*:** *(****12 pt, bold, Italic****):* 3 to 5 keywords should be noted

##

##

**Introduction (bold, Justified)**

**##**

The introduction points out the research topicality and significance. The purpose, research questions and features of the studied object should be clearly formulated. (Times New Roman, 12, Single).

The total report length should be between 8 to 12 pages of text, including figures, tables and references.

References must be in **Elsevier - Harvard (with titles) style and mandatory prepared with the help of Zotero.** You can download Zotero by following this link: <https://www.zotero.org>. Citations must be in parentheses with reference to the author and year (Vodenicharova, V., 2017) or (Rakovska, M., Ivanov, N., Vodenicharova, M., 2014).

##

##

1. **Heading – (12pt, Justified)**

##

The present instruction is an example of main text body of a conference report "Infrastructure: Business and Communications". The following page setup patrameters must be used: Times New Roman – 12, single spacing. A4 document, all margins: 2.5 cm.

The text of the report can be divided into subsections (2 spaces 12 pt before each chapter, 1 space 12 pt after each chapter).

 Numbering of subsections (1., 2.) and subsections as two-level, i.e. 1.1, 1.2, 2.1 is recommended to be used.

 All tables and figures must be correctly cited with the help of Zotero (Times New Roman, 12, Single).

##

* 1. **Subsection heading, bold text (12 pt, Bold, Justified)**

**1.1. Second level subheading (12 pt, Bold, Justified)**

##

Microsoft Equation Editor to create equations and formulas must be used (Times New Roman, 12 pt, italic formatting). Number of equations in straight type. Example equation:



##

##

**Tables**

Each table must have its own title that is centered above it. A horizontal text direction is preferred. Tables are numbered with Arabic numerals.

Providing a source below the table is mandatory.

An example of suitable table is shown below – **Table 1.**

##

**Table 1.**

Critical gaps values in research

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Exterior diameter [m] | below 24 | from 24 to 30 | above 30 to 36 | above 36 |
| Critical gap [s] | 5.0 | 4.8 | 4.6 | 4.5 |

**Source:** (Воденичарова, М., 2013)

**Figures**

The figures must be legible. The description in the text should be sufficient for its proper understanding. There must be a title below the figure (Font: 12 pt., left). An example of a figure is provided below**. The citation of the source used is mandatory.**

##

**Figure. 1.** Logistics market segments

**Source:** (Vodenicharova, Maria, 2016)

##

##

**Conclusion (bold, Justified)**

The conclusion should comprises main findings of the study, recommendations made and outstanding issues that are suitable for future studies.

##

##

**References (bold, Justified)**

**##**

References from Zotero are automatically generated by the command: Add/Edit Bibliography.

Rakovska, M., Ivanov, N., Vodenicharova, M., 2014. Logistics development in Bulgarian processing and trading companies, IK-UNWE. ed. Sofia.

Vodenicharova, Maria, 2016. Analysis of logistics market in Bulgaria for the period 2010-2016. Massachusetts Review of Science and Technologies, MIT Press № 1(13), 210–217.

Воденичарова, М., 2013. Модел за качество на логистичното обслужване. Presented at the Единадесета национална младежка научно-практическа сесия, София, pp. 71–75.